

Request for permission to work on a watermain

Application Form



This form will be used to assess the competency of an appointed contractor (SLP) to make a connection to the water main.

PLEASE COMPLETE ALL SECTIONS USING BLOCK CAPITALS AND BLACK INK. Failure to complete all relevant sections will result in your application being rejected.

When answering the yes/no questions please mark an 'x' in the appropriate box.

Once completed, please return by email to selffay@uuplc.co.uk

We aim to respond to enquiries within 5 working days from receipt of your completed application form.

Connection Reference Number:

Section 1: Site and SLP details

1.1 The site Details of the site or premises to be connected/works will take place

| | |
|-----------------------------------------|--|
| Address of site (including postcode) | |
|-----------------------------------------|--|

Are the mains subject to a Water Adoption Agreement? Yes No

If YES, please provide our reference (41 number) that relates to the scheme

1.2 The SLP Company who will carry out the connection works

| | |
|-------------------------------------------------------------|--|
| Company name | |
| Registrerd number | |
| SLP Address (including postcode) | |
| Daytime telephone number (a mobile number is acceptable) | |
| Name of contact on site | |
| Email | |

1.3 The proposed work Type of connection to be made. A separate application form to be made for each individual connection

| | | |
|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Branch connection | <input type="checkbox"/> 25mm service connection | <input type="checkbox"/> 32mm service connection |
| <input type="checkbox"/> 63mm service connection | <input type="checkbox"/> CMRC Main Piece Up | |
| Host main size | | |
| Host main material | | |

Section 2: Supporting information

| Please confirm you have included all supporting information in relation to your application | Confirm attached |
|-------------------------------------------------------------------------------------------------------------------|------------------------------|
| Copies of all EUSR certification of Senior Competent person and all operatives, EUSR number and SHEA water number | <input type="checkbox"/> Yes |
| Pressure Test Certification | <input type="checkbox"/> Yes |
| Bacteriological Certification | <input type="checkbox"/> Yes |
| Vesting Certificate | <input type="checkbox"/> Yes |
| Copy of SLO7 Form | <input type="checkbox"/> Yes |
| Evidence of public liability insurance with a minimum £5m cover | <input type="checkbox"/> Yes |

Section 3: Method statement – a separate form must be completed for each connection

3.1 Typical Hazards

Please use the tick boxes below to confirm that you have **detailed control measures for the specific risks outlined within your method statement.**

NB. This list is not exhaustive and it is the contractor’s responsibility to ensure that a thorough risk assessment is carried out to identify all reasonably foreseeable risks and include adequate control measures in the method statement.

- | | | | |
|------------------------------------------|---------------------------------------------|-------------------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> Other Utilities | <input type="checkbox"/> Traffic Management | <input type="checkbox"/> Work equipment | <input type="checkbox"/> Working in an excavation |
| <input type="checkbox"/> Culverts | <input type="checkbox"/> Abrasive Wheels | <input type="checkbox"/> Major hazard pipelines | <input type="checkbox"/> Manual Handling |

3.2 Description of site location and the works to be completed

| | |
|-------------------------------------------------------------------------|--|
| <p>Please describe the works to be completed and the site location.</p> | |
|-------------------------------------------------------------------------|--|

| | |
|----------------------------------------------------------------------------------------------------------------|--|
| <p>Planned date for work (United Utilities require at least five working days to consider the application)</p> | |
|----------------------------------------------------------------------------------------------------------------|--|

3.3 Equipment

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <p>Please provide a comprehensive list under the relevant headings of what equipment will be required to complete the proposed works to United Utilities asset</p> | <p>PPE (minimum 5 point PPE is required when working on United Utilities assets)</p> |
| | |
| | <p>General tools/equipment</p> |
| | |
| <p>Plant/machinery</p> | |
| | |

3.4 People

The works supervisor must understand that it is their responsibility to ensure that all persons employed on this project are adequately certified to EUSR standard and compliant with Lloyds accreditation

| | Name | EUSR number | Confirm certificate attached |
|---------------------------------------------------------------------------------|------|-------------|------------------------------|
| Senior competent supervisor onsite | | | <input type="checkbox"/> Yes |
| All other operatives who will be involved in the work on United Utilities asset | | | <input type="checkbox"/> Yes |
| | | | <input type="checkbox"/> Yes |
| | | | <input type="checkbox"/> Yes |
| | | | <input type="checkbox"/> Yes |
| | | | <input type="checkbox"/> Yes |

3.5 Method statement

Please provide a comprehensive method statement for carrying out the proposed task including any safe systems of work and control measures.

This must include – pressure test of under pressure fitting prior to drilling and notifying works are complete.

In the event of an emergency (damaged main, contamination issue etc) please call **0345 672 3723**.

For non-emergencies, please contact your construction engineer.

3.6 Mains Hygiene Method Statement

Please provide a comprehensive method statement for completing mains hygiene procedures.

To include

- Use of chlorus solution
- 150mm sump hole below main
- Look, taste and smell test

3.7 Completing works

Name of person responsible for notifying United Utilities of any residual risks (even if to confirm there are none) and that the works are complete.

Contact telephone

Section 4: Emergency procedures

| | |
|--------------------------------------------------------------------------------------------------------|--|
| Name of person responsible for reporting any emergency situations or alerts to United Utilities | |
| Role | |
| Please provide details of emergency contacts both on and off site | |
| Please provide the nearest hospital (with A&E facilities) details including the distance from the site | |

Section 5: Declaration

The SLP hereby agrees to the following:

Work involving connecting to an existing main must be carried out between 08:00 and 16:00 on normal working days and at all times in accordance with your Water Adoption Agreement. Any work carried out outside these times must be agreed in advance with United Utilities.

Permission must be received from United Utilities before any work is carried out on the water network.

In the event of an issue arising whilst you are working on the United Utilities asset (including but not limited to contaminated water, a burst water pipe) you must inform United Utilities immediately by calling **0345 672 3723**. A procedure will be implemented to minimise any customer impact that may be caused by the issue and you must follow that procedure at all times.

You will need the United Utilities reference number which is supplied at the top of this form.

Should this be the case, ALL charges incurred by or on behalf of United Utilities in implementing this procedure will be directed to you, the SLP involved.

In the event that you dig down and find that the main is not what has been specified on your Water Adoption Agreement then work must be safely aborted and you must contact your United Utilities Construction Engineer to take advice on whether you may continue with works or whether we will need to make the connection on your behalf.

Failure to comply with the above procedure could compromise future permission to carry out work on United Utilities water network.

This form specifically relates to connections to the water network and highlights typical risks associated with this task. It is your responsibility to highlight and detail any other reasonably foreseeable risks and have appropriate control measures in place.

| | |
|--------------------------------------------------------------|--|
| Name of Authorised Signatory on behalf of SLP (please print) | |
| Company (SLP) | |
| Signature of Authorised Signatory on behalf of SLP | |
| Date | |

About us

United Utilities is the North West's water company. We keep the taps flowing and toilets flushing for seven million customers every day. From Crewe to Carlisle, we work hard behind the scenes to help your life flow smoothly.